



Catalogs are sections of the portal that contain content posts, banners, pages and contact information. Catalogs may be managed from a hub portal or added and managed locally. Catalogs contain content, banners, pages, and contact information.

Catalog Overview



Posts

Catalog administrators add posts that describe the content and display an uploaded file or text & graphics description. Posts can be viewed online, shared with others via email, or have their files downloaded.



Contact

Add a contact to the catalog header by adding a name, email address, phone number, web URL, and social media links.



Banners

Catalogs can contain multiple banners. Upload a graphics file as a banner, schedule it to appear or be removed and add a banner hyperlink.



Pages

Catalogs have web pages that appear in a navigation bar at the top of the catalog. Add text & graphics, videos or hyperlinks to the page. Pages can have forms.



Sections

Catalog home pages can be customized with sections. Create text & graphics, banner, and post sections. Move sections up or down on the home page and separate them with spacers.